

STUDENT DROP OFF/PICK UP PROCEDURES:



As we begin another school year at Bay View, we will again focus on ensuring the safe and smooth arrival and departure of our students. To ensure the safety of each student, we ask parents to review and adhere to following procedures.

Students Being Dropped Off/Picked Up – Parents are asked to drop off and pick up children **on the west side of Cardinal Lane and along Woodale Avenue** (north or south side of the road and west of the far west crosswalk). You may also drop off and pick up on Jaymar Street. Students are reminded to use the sidewalks, crosswalks, and walk to the building and wait for permission to enter the building at 7:24 AM. There should be no traffic on school grounds for drop off or pick up. Parents may use the circle entrance during the regular school day when conducting school business.

Students Walking – Students must stay on the sidewalk area in front of school and at no time should they stand in the driveway or any other traffic area. Students are also reminded to utilize and obey the crossing guards at the designated areas.

Building Entrance – Only doors #1 and #4 should be used for entry/exit by those students who are walking, riding bikes or being dropped off:

- **DROP OFF, PICK UP AND WALKERS** — Students coming from the North on Cardinal Lane and from the East on Woodale Avenue should gather at the Main Entrance #1. Students coming from the West on Woodale Avenue should gather at Entrance #4.
- **BIKE RIDERS** — Remember to follow and obey all rules of safety for bike riding, as well as, directions from crossing guards. When arriving at school, students need to follow the sidewalks and go directly to the bike racks located at Entrance #4. Students stay at the bike rack area and wait to be permitted into the building by the supervisor at the bike racks. Students are not allowed to ride bikes across any school parking lot at any time. When leaving school, exit through these same doors.
- **BUS RIDERS** — Students will enter and exit the building through the Galley Doors (Entrance #8).

**PLEASE REFER TO THE MAP ON THE NEXT PAGE
FOR DROP OFF/PICK UP LOCATIONS**

Bay View Middle School

Drop-off / pick-up locations

Staff / Buses ONLY

Stopping or standing for drop-off / pick-up in these locations are violations of Wisconsin traffic laws (crosswalks included)

STAFF ONLY

STAFF ONLY

BUSES ONLY

STAFF ONLY

Woodale Avenue

Rockwell Road

Cardinal Lane

Jaymar St.

